

## **Account Manager**

The mission of an Account Manager is to serve and grow the book of clients assigned to you by providing extraordinary service, educating the customer, identifying revenue growth opportunities and generating referrals. Account managers focus on growth within their current book of business while also backing up their co-workers.

### **Job Overview/Responsibilities:**

This is a full-time on-site role for an Account Manager. The Account Manager will be responsible for day-to-day tasks associated with managing and servicing personal insurance accounts. This includes managing renewals, processing changes, and providing exceptional customer service to clients in the Greater Philadelphia area.

### **Requirements:**

- Property and Casualty License
- BA/BS degree or equivalent work experience
- Possess an upbeat, positive, and enthusiastic attitude
- Proficiency to multi-task, follow-through, and follow-up
- Problem-solving capabilities
- Be willing to obtain a property & casualty insurance license
- Strong communication and negotiation skills

### **Benefits:**

- Competitive salary
- Paid vacation & holidays
- Quarterly incentive programs
- Medical, dental & vision